

I. General Summary

The purpose of the Illuminator Memorial Scholarship Program is to annually provide one or more outstanding high school seniors with a scholarship in a predetermined amount. This shall be payable to the accredited college or university of their choice for expenses such as tuition, fees, book, and supplies. The scholarship committee has the responsibility of managing and directing this program with the basic direction being derived from the Illuminator officers and the Constellation of Hilites.

The basic funding of this program shall be derived from the general fund. The funding of this program will be budgeted and approved at each mid-year board meeting. Volunteer donations will be accepted and deposited in the scholarship fund.

The selection of the Illuminator Memorial Scholarship Committee shall be made annually by the new Headlite within thirty (30) days after the conclusion of the WAFC Annual Convention, but no later than May 15. Nomination for this committee shall be recommended to the new Headlite by the outgoing Scholarship Committee Chairperson no later than one (1) week following the close of the WAFC Convention.

The new Headlite shall personally call all new members to invite them to serve on the committee no later than May 25.

The Illuminator Memorial Scholarship Committee shall be composed of the following:

- 1 Chairperson (from the Constellation of Hilites)
- 1 Vice Chairperson (from the Constellation of Hilites)
- 2 Constellation of Hilite Members (one north, one south)
- 2 Members at Large (one north, one south)
- 1 Advisory Officer (Immediate Past Headlite)
- 1 Advisor (Immediate Past Chairperson)

II. Meetings

A minimum of two (2) meetings of the Scholarship Committee shall be held annually, one at the WAFC Convention and one at the CGA Convention. In addition, it is suggested that the Chairperson and Vice Chairperson of this committee, and any other members of this committee who are present, meet at the January Board Meeting and the Mid-year Board Meeting.

III. Criteria for Selecting Recipient

The criteria for selecting each year's recipient shall be based upon:

1. Overall high school grade point average.
2. S.A.T. score and/or A.C.T. score.
3. School activities.
4. Community activities.
5. Moral character.
6. Honors received.
7. Quality of the required essay on "The American Free Enterprise System".
8. Quality of the required explanation of why the student is applying for the scholarship.
9. Financial need.

IV. Selection, Notification and Announcement of Recipient

Each year's winning recipient shall be selected by the Scholarship Committee during a meeting at the WAFC Convention and announced at the WAFC Convention. The recipient shall be selected from a list of candidates who have previously submitted applications to the Chairperson of the Scholarship Committee. Following the selection, the recipient's counselor shall be contacted to verify appropriate information. Then the Illuminator Officers shall be notified. The recipient shall be called immediately following verification by the counselor and notification of the Illuminator Officers.

A formal letter shall be sent to the recipient within two (2) weeks of the last day of the WAFC Convention. The recipient will also be presented with a plaque at a later date by an Illuminator.

In addition to the named recipient, a First Runner-up will be selected, announced and advised. In the event that the scholarship recipient does not enter college in September of the award year, the first runner-up will be given the award.

All Applicants must be notified by letter of the receipt of their application and the winning recipient by May 15.

At the conclusion of the scholarship year, the Chairperson will package the total file on the recipient and send to the historian for the Illuminator files.

V. Publicity

Publicity will be the responsibility of the Vice Chairperson of the Scholarship Committee who will coordinate the following activities:

- 1.The annual printing of the brochure which details the scholarship program will be distributed to member companies of the Illuminators, CGA and WAFC. This brochure shall also be included in the registration packet for all attending the CGA and WAFC Conventions.
- 2.Announcements of scholarship program activities, including each year's recipient, will be distributed to all local and regional publications.
- 3.Announcements relating to the program and its recipient will be distributed to appropriate newspapers.
- 4.Announcements relating to the program and its recipient will be distributed to in-house publications of member companies associated with the Illuminators, CGA and WAFC.
- 5.Announcement of the scholarship program activities will be made at the Illuminator Membership Breakfast at the CGA and WAFC Conventions.

VI. S.A.T./A.C.T. Comments

The following page will enable you to compare the very different total scores of the S.A.T. (Scholastic Aptitude Test) and the A.C.T. (American College test). It is a 1986 conversion table of all student in the state of Illinois who applied for state scholar recognition. This seems to be an excellent comparison due to the large number of student involved. There is no national conversion table, but the results would no doubt be so similar as to make little difference, especially for our purposes. This comparison table was obtained through the A.C.T. office in Iowa.

When recording S.A.T. scores, you will find that many applicants write two number; one followed by a "V", the other followed by an "m". The "V" is the verbal score, and the "M" is the math score. These two scores need to be added together to obtain the total S.A.T. score. This is also true of the A.C.T. scores, though different letters may be used. Therefore if any scores for one test give two numbers with two letters, add the two scores to get the total score.

The S.A.T. tries to eliminate guessing by penalties for wrong answers; the A.C.T. does not penalize for wrong answers.

The average score for high school seniors taking the S.A.T. is between 400 and 500 on both the math and verbal. It does not change much from year to year.

On the S.A.T. the top 5% usually score 600 or above on the verbal. On the S.A.T. math, the top 5% of girls usually score 600 or above, while the top 5% of boys usually score 650 or above.

For the A.C.T., the scaled score is 1 - 35.

Although most colleges accept either S.A.T. or A.C.T. scores, many in the west, mid-west and southeast prefer A.C.T. scores.

**CONCORDANCE BETWEEN ACT COMPOSITE
AND SAT TOTAL SCORE
ILLINOIS SCHOLAR FILE 1986
(N = 15,108)**

<u>ACT Composite</u>	<u>Sat Total</u>
7	400-420
8	430-480
9	490-530
10	540-570
11	580-590
12	600-620
13	630-650
14	660-670
15	680-700
16	710-730
17	740-760
18	770-790
19	800-820
20	830-850
21	860-890
22	900-920
23	930-960
24	970-1000
25	1010-1040
26	1050-1080
27	1090-1120
28	1130-1170
29	1180-1220
30	1230-1270
31	1280-1330
32	1340-1390
33	1400-1460
34	1470-1530

VII. Convention Procedures

1. Chairperson to insure that all needed materials are available for committee (scholarship applications, receipt book for donations, etc.) Contact Rite Tailite for list of year to date donors. This list to be posted on Illuminator scholarship donor sign board.
2. All necessary signs should be secured from Art/Bulletin/Signs Chairperson. Illuminator scholarship donor sign board to be posed near registration area and moved to Membership Luncheon.
3. Scholarship Committee will be located near the registration desk with the Membership, Registration and Command Post.
4. Chairperson should contact Rite Tailite to arrange for daily accounting and turnover of funds collected for Scholarship Fund.
5. WAFC Convention: Have photo and 35mm slide of scholarship winners.

VIII. Miscellaneous Other Information

You may see a "TSWE" (Test of Standard Written English) score on an application. This is a 30-minute multiple choice test designed to help place students in the appropriate english class in college.

Applicants may mention "CSS", especially when explaining why they need financial aid. "CSS" stands for college scholarship service.

An ROTC scholarship includes tuition, books and fees plus \$100 in living expenses.

The Naval Academy requires a deposit of \$1500 to cover part of the cost of uniforms and a personal computer. It gives a full four year scholarship covering tuition, room and board. In addition, it gives a monthly salary of \$500, out of which the remainder of the cost of uniforms and the personal computer are paid. The monthly salary also allows for some personal items.

All military academies require a combined (verbal and math) S.A.T. score of 1200 minimum for entrance.

For a recent year, the S.A.T. averages for U.C.S.d. were 510V and 580M; Yale, 670V and 690M.

For national merit scholars, (PSAT/NMSQT) scores of 20-80 compare to scores of 200-800 on the S.A.T. in order to be a finalist the student must have superior S.A.T. scores. There are also semi-finalists and commendations.

According to the March 20, 1987, Kiplinger Washington letter, the "Average cost at a private college" for 1987-1988 will be "Close to \$11,800." For a "Public college...\$5,900 average for tuition, room and board, etc."

IX. Addresses

A.C.T., P.O. Box 169, Iowa City, Iowa, 52243

National Merit Scholarship Corp., One American Plaza, Evanston, Illinois,
60201

College Entrance Examination Board, P.O. Box 1025, Berkeley, California,
94701

Superintendent, Attn: Candidate Guidance, U.S. Navel Academy, Annapolis,
Maryland, 21402

Test Update Service, Barron's Educational Series, Inc., 1130 Crossways Park
Drive, Woodbury, New York, 11797

College Board Publications, P.O. Box 886, New York, New York, 10101

XI. Scholarship Deadlines

May: New Chairperson takes over.

1. Have new requests for application printed.
2. Pass on all previous advertising material to Vie Chairperson.

May 15:

1. New Chairperson should have all current scholarship files in possession.
2. New Chairperson should contact or arrange for the following:
 - A. College on how to handle scholarship check and to whom and where it should be sent.
 - B. Make arrangements for lunch and/or dinner for presentation of Illuminator Scholarship Award. Should be around CGA Pre-convention Rally in winner's area, if winner is from California. If not, set up at applicable time.

Mid Year Board Meeting:

1. Report to the Board on progress thus far and request scholarship(s) and dollars for the following year.

June 15:

1. Send to the CGA request for application to be mailed out with registration.
2. Request check from Rite Tailite to be made out to college of recipient. In request, attach letter of acceptance.
3. Request plaque from Clem Teeters.

July 1:

1. Send letter and check to college
2. Send letter to Headlite on time, date and place of luncheon and/or dinner (usually around Rally dates).

XI. Scholarship Deadlines (continued)

July 15:

1. All confirmed people should be notified of luncheon/dinner time, date and place. Make sure the press and the Illuminator photographer are invited.
2. Send out updated manuals to all committee members.
3. Have flyer and/or tear-off pads made up for distribution to stores.

August 1:

1. Send flyers to Pia for distribution to stores.

August 10:

1. Send 10 to 15 requests for application to all Officers and Hilites asking for assistance.

September 15:

1. Obtain photo of Illuminator award presentation.
2. Develop write-up for photo to be placed in publications.
3. Send write-up and photos to Vice chairperson for publicity.
4. Send out agenda, date and time for scholarship meeting at the CGA Convention. This usually follows the Board Meeting.

September 20:

1. Sent write-70 on scholarship program and recipient to the Headlite for his presentation at the CGA Convention.

October:

1. Report to Board on progress thus far.
2. Have committee meeting at CGA after Board Meeting. Review program to date, advertising, promotions, determine number of scholarships and dollars needed for the following year.

XI. Scholarship Deadlines (continued)

October 15:

1. Full ad campaign should start by this date.

October 20:

1. Call the WAFC and ask for the number of request for application that they need for their registration mailing. Then deliver.

October 30:

1. Close file on this year's recipient and send to Historian.

February 15:

1. Send letter to all applicants that have not returned application to date.

March/April:

1. Send copies of all applications to committee members ten (10) days prior to WAFC Convention.
2. Select recipient at WAFC Convention.
3. After selection, call school counselor to verify.
4. Call recipient to notify.
5. Notify Officers of selection.
6. Announce winner at Wednesday's Business Session.
7. Meet with Vice Chairperson to select recommendations for next year's committee.
8. Check with recommendations to see if they can fulfill duties.

XI. Scholarship Deadlines (continued)

Within two weeks after WAFC:

1. Notify new Headlite of recommendations for next year's Scholarship Committee.
2. Send letter to scholarship recipient and ask for the following:
 - A. Two recent photos.
 - B. Letter or statement of evidence confirming acceptance at college.
 - C. Send letter to all applicants thanking them and notifying them of the winner.

NOTE: 20 Applications should be in by February 15th. If not, contact each chain headquarters and ask for help in getting the word out on scholarships.

NOTE: Carbon copies of all correspondence should be sent to the Headlite, Rite Sidelite, Historian, Advisor Officer, Advisor and Vice Chairperson.